

The role of School Representatives – pupil, staff, heads – for School Forums and The Fellowship Council

Common purpose

- to provide a clear and effective link with relevant constituents (those you represent) bringing their ideas to meetings and reporting back
- to promote and support The Fellowship Council and inspire confidence in the effectiveness of the Fellowship's democratic process
- to help keep the Fellowship executive aware of individual school needs and achievements
- to hold the Fellowship executive accountable for their decisions where they impact on pupils and schools
- through the above helping to make the academy outstanding, keeping education and safeguarding clearly in focus

Your commitment as a representative

- Believe in and uphold the Fellowship's vision and values as seen in action through co-ownership
- elect new representatives at the start of each school year – ideally with 50% of representatives changing each year
- build good relationships with your constituents (those you represent)
- be aware of what's happening in your academy and across the Fellowship so you can be an active and informed representative
- ensure that appropriate time and resources are available for Forum and Council duties to be performed effectively – including attending relevant meetings and keeping in touch with constituents
- represent your constituents - bring their ideas to Forum/Council meetings, express them clearly and succinctly, report back after meetings, follow up any actions agreed in meetings
- understand the need for confidentiality when required

Always remember to

- communicate clearly and confidently with everyone you meet at School Forum and Fellowship Council
- listen carefully to your constituents and other representatives
- question with courage – always be succinct
- keep The Fellowship's values and ethos in mind