



Educational Excellence

CONTINUING PROFESSIONAL DEVELOPMENT FUNDING OF CPD AGREEMENT

Name:

Job role:

Academy:

Home Address:

Course title:

Name of Course Provider:

Date of Course (if known:)

Cost of course/programme:

Please note that full financial sponsorship of continuing professional development is awarded on the basis that should you leave the employment of The Education Fellowship during the course or soon after, as per the agreement below, you will be required to repay all course costs.

If you leave the course within the first year following completion of the course you are required to reimburse to The Education Fellowship the full course costs

If you leave in the second year following completion of the course you are required to reimburse to The Education Fellowship 50% of the course costs

If you leave in the third year following completion of the course you will be required to reimburse to The Education Fellowship 20% of the course costs

It will be left to the AOD's discretion to establish terms under extenuating circumstances.

Any payment due to The Education Fellowship will be deducted from your final salary.

Please sign a copy of this agreement to accept these terms and conditions.

Employee Signature:

Employee Name (Print) :

Date:

Signed on behalf of The Education Fellowship:

Name (Print):

Position:

Date:

Please scan and email a copy of this completed form to hr@educationfellowship.net